

Winter 2022 session – Master exams

Consultations

ONLINE EXAMS

- Consultations will be available, without interruption, **from Monday, February 21 (8.00 am) until Wednesday, February 23, (6.00 pm)** on <https://moodleexam.unil.ch/hec> . After this period, it will no longer be possible to check your online exams
- Be careful, some exams can be checked by appointment with the professors only. This information is available on the relevant exam pages

PAPER EXAMS

Please read carefully the instructions below before booking your appointment :

- Book your slot on <https://hecnet.unil.ch/doodle>; select the date & time and click « *sauvegarder comme brouillon* » and confirm it then by clicking « *soumettre* ». An confirmation email will follow. For both steps, you will receive a confirmation email.
- You should register for **one appointment only**. Once validated, it is not possible to modify it except in case of force majeure (phone: 021 692 33 13/61 or hecmaster@unil.ch)
- Appointments cannot be booked less than 24 hours in advance
- The time of the appointment corresponds to the beginning of the consultation. Please arrive **at least 5 minutes in advance** to listen to the instructions and take your copies
- Please note that you have 10 minutes per topic/exam. It will not be possible to give you extra time if you show up late
- Personal items such as cell phones, connected devices, writing materials, etc., are NOT allowed. Please use only the materials provided (pencil + scratch paper). Calculators are allowed, please bring your own
- Once you are done with your consultation, raise your hand and the proctor will come to collect your copies and tell you when to leave. You should not walk around the room.
- ATTENTION: Any cheating or attempt to cheat is penalized by a zero in all evaluations related to the teaching semester
- **Location of exams checking** : [Local 147.1](#) / Internef, 1st floor (south entrance, next to cafeteria)

EVALUATIONS OUTSIDE OF SESSION

- If you have questions about exams/courses which took place outside of the official examination session (January 14-February 5, 2022), please contact the professors directly